



The Tennessee Open Meetings Act passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting. Open meeting notices can also be accessed at <https://www.tn.gov/health/calendar.html>.

A detailed meeting agenda will be available on line when finalized at <https://www.tn.gov/health/calendar.html>. A copy may also be requested by calling the board office at 1-800-778-4123.

**TENNESSEE DEPARTMENT OF HEALTH  
HEALTH RELATED BOARDS  
MEMORANDUM  
UPDATED**

Date: August 8, 2019  
To: Shelley Walker, Director of Communications and Media Relations  
From: Kimberly Hodge, Massage Board Director 1  
Name of Board or Committee: Tennessee Massage Licensure Board  
Date of Meeting: August 12, 13, 2019  
Time: 9:00 a.m., Central Time  
Place: Iris Room  
665 Mainstream Drive  
Nashville, TN 37243

**Link to Live Video Stream:** [August 12, 2019 Board Meeting Link](#)

<https://web.nowuseeit.tn.gov/Mediasite/Play/8e641aa646f543b68bbb0d88298843ec1d>

**August 13, 2019 Board Meeting & Development Committee Meeting Link**

<https://web.nowuseeit.tn.gov/Mediasite/Play/9fa3af6dee7f42449c96c25ed1d178691d>

**Major Item(s) on Agenda for Board Meeting:**

1. Review and approve the minutes from the May 13, 14, 2019 meeting.
2. Receive reports and/or requests from the Office of General Counsel.
  - a. Contested Cases
  - b. Consent Orders
  - c. Agreed Orders
  - d. Agreed Citations
  - e. Orders of Compliance

f. Request for Order Modification

3. Receive reports and/or requests from the Director/Manager.
4. Receive reports and/or requests from the Division of Health Licensure and Regulation (Financial Report) if needed.
5. Receive reports and/or requests from the Office of Investigation's Disciplinary Coordinator.
6. Review, approve/deny, and ratify new licensure files.
7. Review, approve/deny, and ratify Agreed Citations for continuing education violations and lapsed licenses.
8. Applicant file review if needed
9. Applicant interviews
10. Discuss legislation and take action if needed.
11. Ratify approved continuing education courses if needed.
12. Review board correspondence.
13. Review approval requests for continuing education courses and providers if needed.
14. Consider requests for continuing education waivers if needed.
15. Review quarterly update from the Tennessee Professional Assistance Program.
16. Discuss and take action on school approvals and /or program changes if necessary.
17. Review, discuss, and take action regarding revising the Criminal Conviction Policy.
18. Discuss and take action if necessary on the impaired professional assistance program's (TnPAP) two hour online video for approved TN Massage Schools.
19. Review, discuss, and take action if needed regarding the Peer Assistance Contract that ends June 30, 2020
20. Receive, review, and discuss update from Establishment Task Force on criteria for when an establishment license is needed.
21. Receive, review, and discuss update from Online Education Curriculum Taskforce.
22. Discuss and appoint Massage Board Member(s) and Administrative Staff to attend the 2019 Federation of State Massage Boards Annual Meeting.
23. Discuss contract with Linguistica for applicants with Limited English Proficiency to receive Interpretation Services.

24. Discuss and take action if needed regarding rulemaking hearings, rule amendments, and policies.
25. Public Comments and receive, discuss and determine future agenda items.
26. Adjournment

NOTE: Any business not concluded on Monday May 13, 2019 will be conducted on Tuesday May 14, 2019.

**Major Item(s) on Agenda for Development Committee: Committee will meet following the conclusion of August 13, 2019 Board meeting.**

1. Receive, review and discuss the use of CE Broker and/or CE Registry
  - a. Presentation by CE Broker
  - b. Presentation by CE Registry
  - c. Public Comments
2. Adjournment

This memo shall be forwarded from individual programs to the Public Information Office on the 15th day of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media by the 28th day of the preceding month.